



**Welcome to Sunland North**

**Division 17**

**Homeowners Association**

**[sunlandnorthownersassociation.com](http://sunlandnorthownersassociation.com)**

## How We Are Organized

### Board of Directors

- President – Gerry Hatler, [president@sunlandnorth.org](mailto:president@sunlandnorth.org), 206-290-9501
- Vice President – Mark Anderson,, [vicepresident@sunlandnorth.org](mailto:vicepresident@sunlandnorth.org)
- Treasurer – Betty Gwaltney, [treasurer@sunlandnorth.org](mailto:treasurer@sunlandnorth.org) 424-250-0238
- Secretary – Lawrence Charters, [secretary@sunlandnorth.org](mailto:secretary@sunlandnorth.org) 240-389-0052
- Board Member-at-Large, Warren Husman, [member-at-large@sunlandnorth.org](mailto:member-at-large@sunlandnorth.org) 509-869-7013

### Governing Documents

- CC&R's
- Bylaws
- Rules & Regulations

Detailed information can be found on the Sunland North Website at [sunlandnorthownersassociation.com](http://sunlandnorthownersassociation.com)

## Committees

- Architectural Control Committee (Exterior Changes) - Reviews and approves owner proposed changes to unit exteriors or yards: complete Exterior Change Form (on the website) for requests
- Exterior Maintenance - Monitors and approves maintenance of unit exteriors, repairs and maintenance: complete Exterior Maintenance Form (on the website) for requests
- Landscape – Monitors landscaping including lawn-mowing, irrigation systems, mulching, and pruning: complete Landscape Maintenance Request Form (on the website) for requests
- Insurance – Analyzes and reviews association’s annual insurance requirements
- Natural Habitat – Oversees maintenance and activities for green spaces owned by Sunland North
- Communications & Outreach – Communicates information to homeowners through quarterly Newsletter, emails; manages and maintains the website; meets with new residents to welcome them and provide information about Sunland North and the community

## Fees (2024)

- **Sunland North** - \$4,190 (yearly) Invoice mailed in December for yearly only; or \$1048 (quarterly) due Jan 1, Apr 1, Jul 1, Oct 1. Late fee of \$10 assessed if not received within 30 days of due date.

Sunland Division 17 Owners Association  
PO Box 1655  
Sequim, WA 98382

Questions regarding payment may be directed to [treasurer@sunlandnorth.org](mailto:treasurer@sunlandnorth.org)

- **Sunland (SLOA)** - \$350 (yearly) Invoice mailed

SLOA  
135 Fairway Drive  
Sequim, WA 98382

Questions may be emailed to [SLOA@olypen.com](mailto:SLOA@olypen.com); 360-683-7473

- **Sunland Water District** - \$1,540 (yearly) invoice mailed or \$385 (quarterly) includes water and sewer

Sunland Water District  
5762 Woodcock Rd  
Sequim, WA 98382

Questions: 360-683-3905

## Insurance

The Sunland North Homeowners Association is insured through Community Association Underwriters (CAU). The HOA policy is **Edition Date: 04/13 Account 20556, Policy CAU 510009-6**

Individual homeowners will need a Condominium Owner's Policy (HO-6) to cover personal property, furniture and additional living expenses (in the event your unit is uninhabitable due to a covered claim) and personal liability.

More information on insurance may be found on our website: [sunlandnorthownersassociation.com](http://sunlandnorthownersassociation.com) under the Insurance tab and includes an Insurance Policy Overview, CAU Certificate of Insurance and Fact Sheet.

## Communications

There are several ways which we communicate information to the homeowners:

- Board Meetings – monthly, 2<sup>nd</sup> Wednesday of the month at 2:30 PM. We meet at 135 Fairway Dr. Minutes of the Board Meetings are posted to our website.
- Annual Board Meeting – in September
- Newsletter – issued quarterly via email and consists of reports from the board members, committee chairs and any additional pertinent information.
- Email Notifications – for any important information
- Website – [sunlandnorthownersassociation.com](http://sunlandnorthownersassociation.com) contains information regarding Committee Chairs, Change Request Forms, Governing Documents, Insurance Information, Fees, Financial Information, Pictures, and other pertinent information.

## Other Information

- Be a good neighbor
- All pets must be on a leash when outside
- No overnight parking on the street
- Exterior of home and landscaping are maintained by the HOA
- Social gatherings in the summer; Annual Holiday dinner
- Volunteer if you can – lots of opportunities; complete a [Volunteer Form](#), if interested
- Please complete an [Owner Contact Form](#)