



## Division 17 Owner Contact Form

☼LN March 2024

The Washington State Homeowner Association Act requires that Sunland Division 17 Owners Association maintain on file the names and contact information of owners and, if not owner-occupied, the names of other occupants such as renters or those leasing your unit (RCW 64.38.045);

**Please print all information**

**Owner's name(s)** \_\_\_\_\_

**Division 17 address** (ex: 277 Cascadia Loop): \_\_\_\_\_

**Owner's mailing address:** \_\_\_\_\_

(if different than unit address) \_\_\_\_\_

**Owner's phone:** \_\_\_\_\_ **Mobile** \_\_\_\_\_

**Owner's email address(s):** \_\_\_\_\_

Division 17 communication via email: Division 17 utilizes email instead of US Postal Service mail as the primary method of communication. Please indicate below if you wish to opt out of receiving email for official communications.  I wish to opt out of receiving official communications by email

**Emergency contact name:** \_\_\_\_\_

**Emergency contact phone:** \_\_\_\_\_

**Names of other permanent residents:** \_\_\_\_\_

**Is unit Owner-Occupied:**  Yes  No

**If not Owner-Occupied, name of occupant(s):** \_\_\_\_\_

**Occupant phone:** \_\_\_\_\_ **email address:** \_\_\_\_\_

**Occupant emergency contact name:** \_\_\_\_\_

**Emergency contact phone:** \_\_\_\_\_

**Signature of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note:** This document will be maintained in the official Division 17 archives and will be accessed only by a Governing Board member or designee in the event of emergency.

**Please notify the Division 17 Board of any changes to this information. Email [treasurer@sunlandnorth.org](mailto:treasurer@sunlandnorth.org) or mail to: Division 17 Owners Association, ATTN: Board Treasurer, P.O. Box 1655, Sequim, WA 98382**