

## **DIV 17 LANDSCAPE MAINTENANCE REQUEST**

Please submit your request in writing, describing what item(s) you feel need attention and/or the landscape change you would like to make.

Describe exact location, including unit address. Mail your request to:

***Sunland Division 17 Owners Association,  
PO Box 1655, Sequim, WA 98382***

*Before submitting your request, please note:*

- Requests/concerns should be in writing, to facilitate tracking and follow-through.
- Requests are reviewed and responded to by the board-appointed Landscape Coordinator within 30 days of receipt.
- Be advised that all personal plantings are cared for by the unit owner and will not be maintained by the landscape maintenance providers.
- Any personal plantings that result in damage to the common area will be repaired at the expense of the unit owner.
- Personal plantings cannot affect the exterior aesthetics and common architectural or decorative theme of the neighborhood.
- Do not communicate landscape maintenance items to the landscape providers directly.

### **Landscaping Request:**

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### **Description of exact location, including closest unit address:**

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**Requestor's name:** \_\_\_\_\_

*(please print)*

**Phone number:** \_\_\_\_\_

**Date:** \_\_\_\_\_