

## Sunland Division 17 Owners Association

P.O. Box 1655 Sequim, WA 98382-4328

### Community Volunteer Application

Website: SunlandNorthOwnersAssociation.com

Community involvement is essential to the success of any neighborhood. Sunland Division 17 Owners Association functions smoothly, quickly, and cost effectively thanks to the efforts of a democratically elected Board of your neighbors, assisted by neighborhood volunteers.

We encourage homeowners' involvement in their community through service on a Committee or on the Board of Directors. The service of these volunteers not only helps keep costs down for the entire association but also fosters a spirit of community and pride.

Please consider volunteering for your community by filling in the information below and returning it to the above listed address or to one of your Board members.

Check the committee/Board position you would be interested in volunteering your time and ideas. Also, please indicate in the comment section below the committee descriptions if you are willing to act as the primary coordinator of a committee.

Name \_\_\_\_\_  
(Print) Last name (Print) First name

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Area of interest:** Please check the appropriate boxes

- Board of Directors:** Division 17 is governed by an elected five-person volunteer Board of Directors. Board members must be homeowners in the Sunland North community. The directors are elected for two-year terms, and terms are staggered and overlapping to help provide continuity across election cycles.
- Architectural Control:** Performs required review of any owner-proposed changes to unit exteriors or yards to ensure consistency with Division 17 CC&Rs and Rules and Regulations.
- Exterior Maintenance:** Assists the Board in monitoring and maintaining unit exteriors; liaison to repair and maintenance contractors, performs a biannual inspection of exteriors and perimeter fences

- Grievance Committee:** Performs review and resolution of perceived violations of the Association’s governing documents by owners and residents.
- Inspectors of Election:** (2 persons required): Counts ballots and certifies results for the Association annual meeting or special polling; Board appoints at each annual meeting for the next election.
- Insurance Review:** Analyzes and reviews association’s annual insurance requirements, makes recommendations to the Board.
- Developed Landscaping:** Monitors condition of landscaping and evaluate needs; serves as liaison between homeowners and the association’s landscaping contractor.
- Communications and Outreach:** Compiles, edits and assembles a quarterly newsletter from articles and material drafted by Board members and others; manages and maintains website; meets with new residents to welcome them to Sunland North and provide them with basic information and resources about the community.
- Nominating Committee:** Evaluates and recruits potential new Board members to run for annual election; the co-chairs are appointed by the Board in June each year for September election.
- Natural Habitat:** Oversees maintenance activities for greenbelt surrounding Division 17; serves as primary liaison with mowing and herbicide contractors; assisted by many volunteers on ad hoc basis for weed pulling, property clean-up, etc.
- Sunland Water Board:** Serves as primary liaison between the Division 17 Board and Sunland Water District; monitors Sunland Water District meetings and reports to Board.

**Comments:**

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**Special Skills or Talents:**

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