



Peninsula Urban Forestry, LLC

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arch 7, 2018

Professional Service Quote

Project Name: North Sunland Tree Management Plan
Client: Sunland Board of Directors
c/o Michael Johnson
440 Blakely Drive
Sequim, WA 98362
Cell: (925) 989-8233
Email: mainlinejohnson51@yahoo.com
Project Site: Sunland North Community, Sequim, WA

From our prior conversations, listed below are formalized goals, methods and work specifications for Professional Arborist and Urban Forest Services at your above-named property. This document acts as an initial bid for described services. This document does not serve as an official service agreement.

Brief description of four conceptualized projects:

From our meeting and conversations, we envision six separate projects, which together or individually, will constitute a comprehensive Tree Management Plan for the North Sunland Community.

Concept 1: Tree Maintenance Guidelines

- Develop community guidelines for tree pruning & maintenance within Sunland.
- Guideline will be in a booklet format; easily accessible and usable to contractors and homeowners alike.
- Will include photos, diagrams and drawings to further educate on the national Best Management Practices for tree pruning and maintenance.
- Contents will include: 1) Types of pruning methods for different species/form of trees, i.e. pruning large trees, pruning small trees, hedging/pruning visual barriers, etc., 2) Best times of year for pruning different trees, 3) Procedure for making proper, individual cuts, 4) Best times to fertilize trees, and the appropriate fertilizers to use.

Certified. Licensed. Bonded. Insured. General Contractor No. PENINUF841NE.

Wetland Biologists—Environmental Consulting—Impact Assessments

Urban & Community Forestry—Tree Risk Evaluation—Tree Preservation Experts

Restoration Ecology—Sustainable Landscaping—Invasive Plant Control



Additional Concept 2: Right Tree in the Right Place guidelines

- Develop comprehensive list of recommended tree installations for community.
- Tree list will be defined by both site-specific conflicts and constraints (i.e. buildings, powerlines) and also ecosystem services & social services provided by plants and trees.
- Guideline will consist of locally available plants and trees.
- Planning for proper tree installation will increase the communities return on investment related to their tree community.
- Can be incorporated into the Maintenance Guidelines
- Guideline will be in a booklet format; easily accessible and usable to contractors and homeowners alike.

Additional Concept 3: Guidelines for Managing Construction Around Large Trees

- Develop community guidelines for proper methods of constructing, excavating, and general soil work around large trees.
- Will include site plans, photos, diagrams and drawings to further educate on the national Best Management Practices for construction around trees.
- Is intended to reduce long-term associated risks and liabilities with large tree retention near new construction, while still benefiting from the social and ecosystem services trees provide a community.
- Guideline will be in a booklet format; easily accessible and usable to contractors and homeowners alike.

Additional Concept 4: CC&R Development for Board and Community

- Formulate specific language for adoption into Sunland community Declaration of Covenants, Conditions and Restrictions.
- Will work with Board and applicable stakeholders to best identify goals of tree management, preservation and installation.
- This Concept engages the economic principle of conformity. Through the planned resolution of landscape nonconformity issues, property values and community homogeneity will retain peak value.

Additional Concept 5: Tree Inventory & Maintenance Plan

- Full inventory of community owned trees in the North Sunland Community.
- Develop 20-year Tree Maintenance Plan for each tree inventoried.
- Maintenance plan will include best approaches to maintaining a healthy, vibrant tree in Sunland and will include pruning requirements, fertilization requirements, etc.
- This document could act as a contract specification document for your landscape and/or tree contractor.



Additional Concept 6: Retained Community Forester

- Retain community forester from our team to act as a retained point of contact for Sunland.
- Can be used as source of technical information on as needed basis.

Project Costs:

Individual projects to be billed on a Time and Materials basis, at the below rates,

<u>Classification</u>	<u>Hourly Billing Rate</u>
Urban Forest Consultant	\$125
Wetland Scientist	\$125
Consulting Arborist	\$95
Consulting Forester	\$95
Botanist/Invasive Plant Management	\$85
GIS Mapping Analyst	\$105
Field Technician	\$65
Assistant Field Technician	\$50
Permitting Services	\$60
Reporting Writing Services	\$60
Administrative & Clerical Support	\$50
Travel Time	\$45

Individual projects Not to Exceed the following:

Concept 1: \$2,000-\$2,400.

Concept 2: \$1,000

Concept 3: \$1,500-\$2,000 depending on level of complexity

Concept 4: \$2,200-\$3,600 depending on level of stakeholder engagement.

Concept 5: \$1,800-\$2,400 depending on number of trees to be inventoried.

Concept 6: \$125 per hour.

If concepts are mixed and matched, or all-together, the concepts would be reduced in final cost. This would have to be decided during the initial planning concepts, so our office can schedule our time-input accordingly. We could also work this into a more long-term plan to spread the costs over-time. Again, our firm provides these services to other small and large private communities, as well as counties and cities in Western Washington. We are currently providing similar services to the City of Tumwater and the City of Port Angeles. Project references are available upon request.

Closing:

Thank you for the opportunity to evaluate your professional environmental service requests. We appreciate your potential business and look forward to working with you in the future. Please do not hesitate to call or email with questions or concerns. We pride ourselves on informed ecological decisions and strive for an exceptional quality of work.



This proposal is *confidential* and may not be shared with other arborist, tree, engineering, landscape or environmental service companies. This bid is good for 15 days after submission. Partial payment is due upon final agreement and the remainder is due immediately upon completion of work unless otherwise arranged.

A handwritten signature in black ink, appearing to read "John Bornsworth".

John Bornsworth

Urban Forester & Arborist

ISA Certified Arborist, Municipal Arborist, Tree Risk Assessment Qualified

Member, American Society of Consulting Arborists

Member, International Society of Arboriculture

Executive Advisory Panel, Washington Community Forestry Council

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